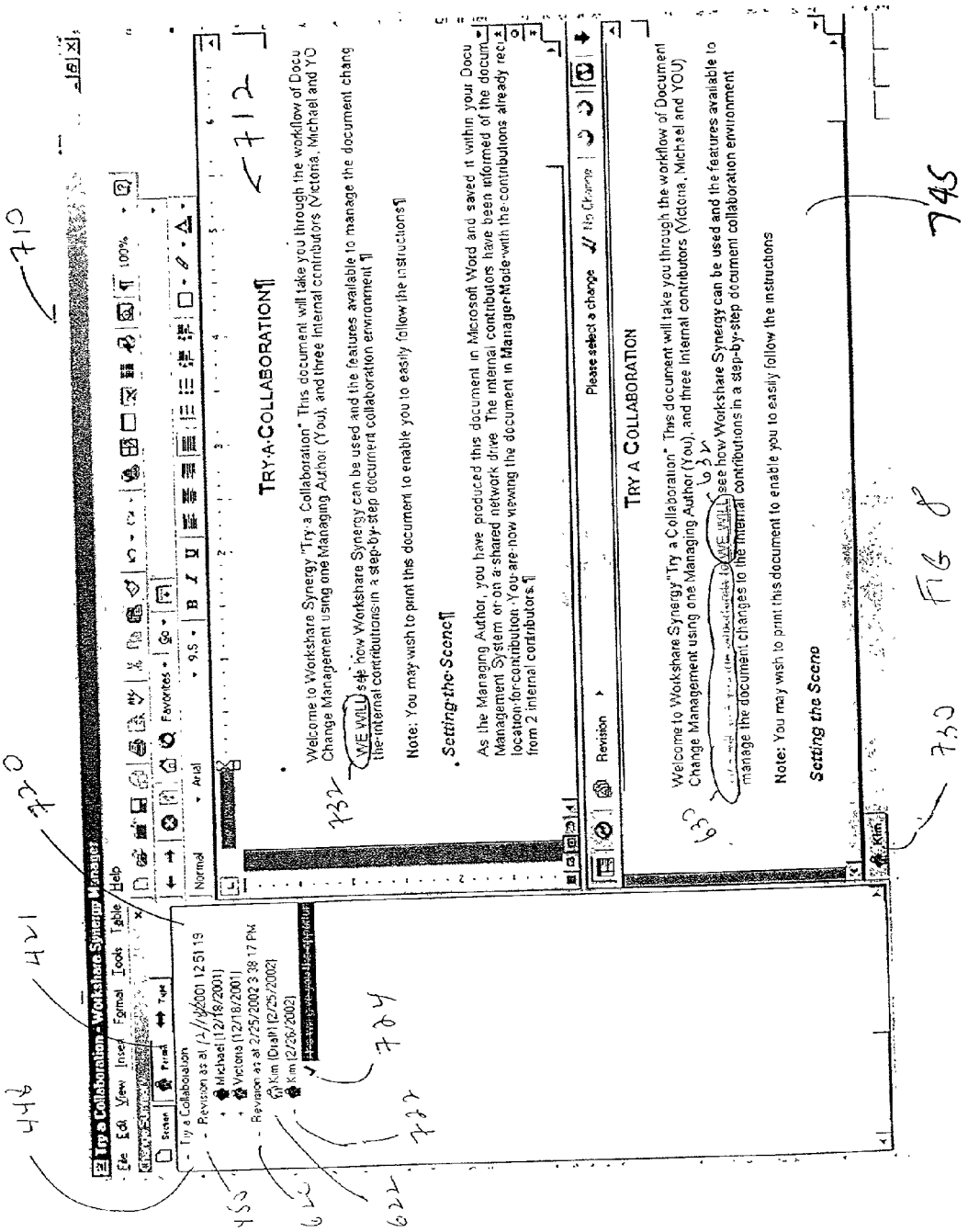
Try a Collaboration - Workshare Synergy Manager
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Try a Collaboration
Revision as at 12/18/2001 12:51:19
Michael (12/18/2001)
Victoria (12/18/2001)
Revision as at 2/25/2002 3:38:17 PM
Kim (Draft) (2/25/2002)
Kim (2/26/2002)
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TRY-A-COLLABORATION¶
Welcome to Workshare Synergy "Try a Collaboration" This document will take you through the workflow of Docu
Change Management using one Managing Author (You), and three Internal contributors (Victoria, Michael and YO
WE WILL see how Workshare Synergy can be used and the features available to manage the document chang
the internal contributions in a step-by-step document collaboration environment ¶
Note: You may wish to print this document to enable you to easily follow the instructions¶
Setting-the-Scene¶
As the Managing Author, you have produced this document in Microsoft Word and saved it within your Docu
Management System or on a shared network drive. The internal contributors have been informed of the docum
location for contribution. You are now viewing the document in Manager-Mode with the contributions already rec
from 2 internal contributors.¶
Revision
Please select a change
No Change
TRY A COLLABORATION
Welcome to Workshare Synergy "Try a Collaboration" This document will take you through the workflow of Document
Change Management using one Managing Author (You), and three Internal contributors (Victoria, Michael and YOU)
WE WILL see how Workshare Synergy can be used and the features available to
manage the document changes to the internal contributions in a step-by-step document collaboration environment
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Setting the Scene
Kim
710
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FIG 8