

Fig. 10

Key
Letter Key (controls a-z)
Capital letters key (optional, can also use shift followed by letter key)
Number key (0-9)
Function key (F1-F12)
Modifying functions
Editing (such as cut and paste)
Movement of cursor
Special characters (#,\$,%... Etc)
Math (some represented also in other groups)
Punctuation and quotation
Shift
Enter
Computer controls (volume, sleep,... etc)
Parentheses (optional separate keys for left and right parenthesis)
Additional optional keys that type more than one character
Numbers (10-20)
State Abbreviations
Common words